



# STAFF & TEAM ARRIVAL & CHECK-IN



Saturday, April 9, 2011   Sparks-A-Rama 10:30   T&T AwanaGames 1:30  
Langley Christian High School   22930 - 48<sup>th</sup> Avenue, Langley BC

STAFF & TEAMS	ARRIVAL TIME	AFTER CHECK-IN	DRESS CODE
Staff Check-In People Team Check-In People Ticket Sales People	NOT LATER THAN 9:00 AM See staff supervisor.	Obtain all materials from staff supervisor	Awana Uniform casual office attire <b>NO T-SHIRTS PLEASE!</b>
Circle Director (CD) Line Judge (LJ) Scorekeepers (SK) Timers	ALL STAFF: 9:45 am Afternoon staff (including timers) check-in by 12:45 pm OBTAIN STAFF RIBBON FOR ID	LJ's meet CD in gym SK's & SB's meet supervisor in gym. Timers meet at 1:00 pm with CD in gym.	Awana Uniform <i>Line Judges and Circle Directors obtain shirt from "Staff Check-In."</i>
<b>COACHES</b> <b>Before Check-In:</b> 1. Assemble team away from check-in table. 2. Communicate with Team Check-In if short of players. 3. Hand out T-Shirts. 4. T&T: Practice Bible verse. Sparks: Verse and Yell 5. Do washroom break. 6. Go to Team Check-In with full team as listed on Roster.	Coach & Team Members <b>Sparks</b> 9:30 am <b>T&amp;T</b> 12:30 pm <b>Get hand stamps</b> at Team Check-In.  If you have extra players, communicate to Team Check-In.	<b>Coaches:</b> Enter gym with full team. Team members are to be seated on assigned circle, behind colour line.  Wait quietly for further instructions.	ALL TO WEAR ASSIGNED COLOUR T-SHIRTS OR PLAIN WHITE T-SHIRTS.  Colour bands available from "Team Check-In." Coaches may wear Awana Uniform.

WE RESERVE THE RIGHT TO REPLACE ANY OFFICIAL NOT CHECKED IN 30 MINUTES PRIOR TO EVENT START.

**A GOSPEL MESSAGE WILL BE PRESENTED IN AM AND PM.**  
PRAY FOR THOSE IN ATTENDANCE.  
REQUEST ALL SPECTATORS TO REMAIN SEATED.  
YOU ARE BEING OBSERVED BY THE UNSAVED.

Questions or Comments?

Call John or Mary Skelton at 604-837-1472 or E-mail at: [j.skelton@awanacanada.ca](mailto:j.skelton@awanacanada.ca)

# TEAM CHECK-IN SPARKS-A-RAMA & AWANAGAMES



**CHECK-IN BEGINS  
ONE HOUR  
PRIOR TO EVENT START.**



**ROSTER SHEET:** One sheet per team (use worksheet, hand in clean roster)

INCLUDES: All team member names

- Birth Dates (meeting requirements of box below) and Ages
- Commander / Pastor signature
- Coach's name(s)

ROSTERS will be presented by team check-in to Event Director prior to event start.

## TEAM CHECK-IN PROCEDURE

- 1. Line up Team Members as listed on Roster Sheet.
- 2. All members to HAVE HANDS STAMPED AT "TEAM CHECK-IN."  
(Stamp will allow team members to be spectators when not on games floor.)
- 3. Coaches SIGN TEAM CHECK-IN SHEET.  
(and initial for scarves, if they are needed)
- 4. Take Team to Gym Floor. (NO FOOD, DRINK or WATER.)
- 5. Remain seated on Assigned Team Line.
- 6. Be prepared to meet with Line Judges and Circle Director.

**SPARKS TEAMS** – not less than 15 players  
no more than 17 players

**T&T TEAMS** – not less than 10 players  
no more than 18 players

GRADE / AGE	SPARKS	TRUTH & TRAINING	
GRADE IN SCHOOL	Kindergarten to Grade 2	Boys or Girls Grades 3 and 4	Boys or Girls Grades 5 and 6
MAXIMUM AGE	8	10	12
Cannot reach this birthday by event day	9 <sup>th</sup> Birthday	11 <sup>th</sup> Birthday	13 <sup>th</sup> Birthday